

IM SPECIALIST - Payment Plan Policy – Updated 01/01/2020

As a courtesy, I M Specialist, Inc. verifies your benefits with your Insurance Company. A quote of benefits provided by your Insurance Company is not a guarantee of benefits or payment by your Insurance Company.

Please remember that you are **100 percent** responsible for all charges incurred: Our verification of your insurance benefits is not a guarantee of payment. We highly recommend you also contact your insurance carrier and check into coverage provided by your particular plan. Do not assume that you will not owe anything if you have more than one insurance policy.

If the amount due is less than \$50

Patient must pay the entire amount before he/she can be seen

If the amount due is between \$50-\$150

Patient must pay 50% of the balance before he/she can be seen. Also, the patient must sign a payment plan and the remainder 50% must be paid within 30days.

If the amount due is greater than \$175

Patient must pay 50% of the balance before he/she can be seen. Also, the patient must sign a payment plan and balance must be paid in 3 (three) monthly installments. Patient must be current on payment plan in order to be seen on subsequent visits. If patient misses a payment as per their signed plan, then he/she must pay the entire outstanding balance in order to be seen again.

Acknowledgement of Receipt of IM Specialist Office & Financial Policies

I hereby acknowledge that I have read the office policies for IM Specialist Inc. and all my questions have been answered. I also know that I may request a copy at any time.

Name _____

Sign _____

Date _____